**Site Supervisor**

 **Partnership of Springfield School and The Meadows School**

Are you ready to join a team that makes a difference?

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| Springfield School and The Meadows School is part of The Manor Hall Academy Trust |

We are seeking to employ an enthusiastic, motivated, honest and suitably qualified person to work across both schools.

The role is both interesting and varied. Teamwork is an essential part of our ethos and we are committed to the professional development of all of our staff.

The position is 16 hours per week, Monday to Friday, whole year. Initial hours would be 9.00am to 12.00 noon Monday to Thursday, then 9.00am – 1.00pm on Friday; these may be subject to change, due to the needs of the business and flexibility is key.

This is a Grade 7 position, whole year. SCP (15-22) £22,911 - £26,317 pro rata

Visits to the school are strongly encouraged and warmly welcomed.

**Applications close on Monday 20th January 2020 at 12.00 noon**

**Interview date: Friday 24th January 2020**

Both schools are committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment"

This position is subject to a criminal records check from the Disclosure and Barring Service, which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions on your application form.

**DBS Checks**

This post is subject to the Rehabilitation of Offenders Act 1974 (Exceptions) Amendment Order 1986 and, as such, it will be necessary for a Submission for Disclosure to be made to the Disclosure and Barring Service to check for any previous criminal convictions. Click [here](http://www.stoke.gov.uk/ccm/content/jobs/job-vacancies/crimininal-records-bureau-checks-.en) for further information.

**Asylum and Immigration**

To comply with Asylum and Immigration legislation you will be required (if appointed) to provide one or more documents from the Immigration Act 2006 - List A and B. You must provide proof of current and valid permission to be in the United Kingdom and valid permission to do the type of work offered. Further information is available at: [www.bia.homeoffice.gov.uk/employers/](http://www.bia.homeoffice.gov.uk/employers/)

To apply for this vacancy, please contact Mrs Louise Smith, Federation Business Manager Tel 01538 383558 or Email office@springfield.staffs.sch.uk